

**Butte County In-Home Supportive Services (IHSS)  
Advisory Committee Meeting**

**Tuesday, November 14, 2017**

**10:30 a.m. – 12:30 p.m.**

**2445 Carmichael Drive, Willow Room (Butte Community Employment Center-CEC)  
Chico, California**

**AGENDA**

1. Call to Order-Chairperson- Sarah May
2. Establishment of a Quorum- Mark Gordon
3. Minutes of August 8, 2017: Review and Approval-Sarah May (Action)
4. By-Laws Review-Lynn Haskell (Action)
5. Outreach Update-Patricia Anthony
6. IHSS Advisory Committee Membership - Lynn Haskell
  - 2018 Meeting Schedule-(Action)
  - Election of chairperson-(Action)
  - BOS Approval Letters
7. IHSS Public Authority (PA)- Norm Schrum
  - Electronic Timesheet update-ETS
  - Electronic Visit Verification-EVV
  - Orientation DVD
8. CICA report-Sarah May
9. Suggested Topics for next meeting
10. Public Comment
11. Adjournment- Sarah May, Chair

Next Meeting- February 13, 2018  
10:30 a.m. – 12:30 p.m. Willow Room  
2445 Carmichael Drive, Chico, CA