Butte County In-Home Supportive Services (IHSS)

Advisory Committee Minutes

February 14, 2017

10:30 a.m. – 12:30 p.m.

2445 Carmichael Drive, Willow Room (Butte Community Employment Center-CEC)

Chico, California

1. Call to Order- Chairperson, Sarah May

 The meeting was called to order by Sarah May at 10:36 a.m.

1. Establishment of a Quorum- Vice Chairperson, Mark Gordon

A quorum was not established. The committee commenced acting as a work group with Sarah May as chair and took no formal actions in accordance to the by-laws.

Members in attendance were: Committee Members: Sarah May, Mark Gordon, Sarah Okumbe, Dorothy Churchill and Karen Ely. Public Authority: Eva Stafford and support, Lynn Haskell. Guest: Joseph Cobery director of Passages.

Minutes of November 8, 2016: Reviewed and recommended for approval

1. Introductions were made around the table with extra time spent getting to know Lynn Haskell the new support facilitator for the group. A suggestion was made to move the guest speaker to the top of the agenda, all agreed.
2. Passages director Joseph Cobery presented the various programs that are currently funded and functioning through Passages. Passages provides community services and resources for adults over 60 and family caregivers in Northern California.
* Information and Assistance program provides information about and access to services including housing, food and meals, legal help and low-income programs.
* Care management coordinates the care of people who have difficulty arranging and managing services on their own so that they can stay in their homes.
* Family Caregiver Support provides consultation , training, support groups, and respite care for family caregivers.
* Long Term Care Ombudsman program helps advocate for, protect the rights of, and preserve the dignity of people living in nursing homes and residential care facilities. Asking “May I see your census?” will allow you to see what people complain about at a facility.
* Medicare Counseling helps Medicare beneficiaries understand Medicare; find options for health care insurance coverage, including prescription drug plans: learn about long-term care insurance options; apply for low-income healthcare programs: report fraud; and resolve insurance problems.
* Volunteer Opportunities include Foster Grandparent within the school system with a stipend and assisting older adults as a companion or peer counselor.
* Connections is a counseling and support program providing mental health screening, counseling, peer support and goth community and professional mental health education for adults age 60 and older living in Butte County.
* Every 4 years Passages produces an Area Plan by surveying and identifying needs and reviewing current trends in services.

Karen suggested and there was consensus that guest speakers should be placed at the beginning of the agenda in the future.

1. IHSS Advisory Committee membership- Lynn Haskell
* Sue Handley letter was sent. A template letter for term endings will be drafted for review at May meeting.
* Corrections and updates were made to the membership roster. New rosters will be mailed out prior to the May meeting.
* Current membership is 7 members with a full committee being 11 members. There are 3 openings for recipients and 1 opening for an advocate person or agency.
* Lynn has made contact with Forest Harlan of Disability Action Agency as a possible advocate agency.
* An outreach flyer and application has been updated for committee members to invite prospective members to apply. If you need applications please contact Lynn 899-0308.
* Completed applications need to be sent to Eva Stafford, Butte County IHSS Public Authority, P.O. Box 851, Oroville, CA 95965
1. Karen Ely was appointed to Assistant Director of DESS. Due to evacuation Karen and Eva can not get into their files and documentation for reporting to the group.

1. Suggested Agenda Items for next meeting: Bylaws Amendment, Advisory Committee Membership, review of applications and term letter template. Presentations suggested: Far Northern, Peg Taylor Center, A.R.C. of Butte County and A.S.D. Sarah O suggested a training on electronic time sheets since the pilot date is set for March. Eva will locate a power point on electronic time sheets.
2. Public Comment –no public comment.
3. Adjournment- Chairperson Sarah May Meeting was adjourned at 12:32 p.m. Next meeting: Date: May 9th, 2017 10:30-12:30 Location: 2445 Carmichael Drive, Willow Room, C