

Butte County In-Home Supportive Services (IHSS)
Advisory Committee Meeting
November 18, 2025
10:00am – 12:00 pm
Condor Room, 765 East Avenue
Chico, California

1. Call to Order – Mark Gordon, Chair

The meeting was called to order at 10:05 a.m. by Mark Gordon, Chair. Committee members attending were Emily Upton, Kara Hall, Delcie Mills, Melinda Rayford and Christine Bonilla. Facilitator Terri Petersen was also present.

2. It was announced that a quorum was not present.

3. As a quorum was not present, the approval of May and August minutes was tabled.

4. Emily Upton, Program Manager, Adult Services provided updates for DESS. There has been approval to create an opening for a new IHSS social worker. Processing CFCO cases is going well with minimal penalties.

Currently in Butte County there are 4971 IHSS recipients and 4561 active providers. Of the active providers, about 3500 are currently on the payroll.

5. Kara Hall, Supervisor of Referral and Registry for IHSS, Public Authority provided a report. There are 122 active providers looking for work at present.

The Butte County Public Authority currently has only two staff, including Kara as Supervisor. It is expected that recruitment of further staff will occur soon.

AB283, the In-Home Supportive Services Employer-Employee Relations Act, remains in legislative process.

During the September meeting of CAPA, the use of AI by various counties for phone answering, call routing and answering questions was discussed. The DOJ fingerprinting process will no longer include continuing reporting. More counties in CAPA are looking to form IHSS Advisory Committees and are seeking advice on how various committees operate.

6. Chair Mark Gordon gave a report on CICA. The recently passed updates to the Brown Act were discussed. It is felt that the new requirements will make achieving a quorum at meetings easier. CICA members attempting to form IHSS Advisory Committees are challenged by small staffs and the geographical distribution of their service areas.

7. There were no public attendees at this meeting.

8. Near the end of the meeting a general discussion was held regarding the need for support of IHSS providers who encounter issues in their work. The committee was in favor of the providers forming a support group for one another.

9. The next meeting of this committee will be held February 10, 2026.

10. The meeting adjourned at 11:14 pm.