

Butte County In-Home Supportive Services (IHSS) Advisory Committee

Advisory Committee Meeting Minutes

December 6, 2022

10:00am – 12:00pm

Conference / Zoom call

Chico, California

1. Call to Order- Sarah May, Chair
The Zoom meeting was called to order by Sarah May at 10:07am. Committee members attending the call were Sarah May, Mark Gordon, Kristi Sherer, Carnella Marks, and Talmadge “Goldie” House. Facilitator Terri Petersen was also present. Christine Bonilla was also present, who is interested in an appointment to the IHSS Advisory Committee. Introductions were made.
2. Mark announced that we had a quorum present, and the committee could conduct business.
3. Kristi moved to accept Resolution AB 362.3. It was seconded by Mark and unanimously accepted. There was discussion about the pros and cons of meeting in person vs via Zoom. It was decided the committee will continue to meet via Zoom for now.
4. Mark moved to accept minutes for meetings held 2/8/22, 5/10/22, and 8/9/22 and Goldie seconded. The minutes were unanimously approved by the committee.
5. Sarah reported that we had a new application for membership on the committee by Christine Bonilla. Christine was not present until later in the meeting. Christine is a current IHSS provider and has provided for five years. She has served on other boards in her previous community. The committee supports her application, and we plan to forward it to the Board of Supervisors for approval.
6. There was an update on the current project to create a recruitment flyer for new providers. Sarah, Mark, Kristi, and Kara are working on a flyer directed toward recipients that will soon be finalized. Mark and Sarah agreed to be contacts to assist with applications and interest in the committee. The need to use many avenues of communication to reach the widest number of potential applicants was discussed. Strategies to recruit applicants for the three recipient positions on the committee were discussed.
7. The web page for the IHSS Advisory Committee under the Public Authority is being updated with pictures of the committee members. Carnella asked about any changes to The Notice of Action describing specific services providers can provide. A recipient had an issue with a service not being approved. It was suggested by Kristi that the recipient should reach out to the social worker again and then ask for a supervisor if needed. There was a general discussion about Notices of Action regarding specific allowed tasks and how they are approved and decided. It was reiterated that IHSS Advisory Committee meetings are an effective forum to discuss program needs and recommendations for recipients

and providers as we are here to represent them. The committee discussed possible locations for future in-person meetings.

8. Mark updated the committee on the current work of CICA. They continue to work on presenting statewide discussions and webinars from various programs. These include how recipients can avoid scams and how to advocate for their own needs. CICA continues to advocate for the budget to return to the original level of funding for IHSS Advisory Committees statewide.
9. The Basics of IHSS Program in Butte County project is currently on hold. There is a shortage of county staff at present and it is felt that staff time is best allocated to recipient issues. The project will resume in the future.
10. Kristi provided the Public Authority IHSS report as Kara was not able to be present at the meeting. There are 3930 open IHSS cases currently. The department continues to be understaffed. Progress on the staffing issue is being made as the quantity and quality of recruitments is up. There has been an increase in intake applications. There is now a Spanish speaking IHSS social worker in the department and there has been an increase in applications from potential recipients who are Spanish speakers.
11. Kristi reported for the Public Authority that the Provider Registry served 248 recipients and that there has been an increase in hiring from the registry. The registry presently consists of 301 working providers, 56 available providers and 7 inactive providers. There are currently 3557 active providers and 2939 active paid providers.
12. Christine Bonilla, new IHSS Advisory Committee applicant, introduced herself and provided a brief bio. Christine stated that she is new to the area and that she is an IHSS provider for her son. She is a CPR and first aid instructor. She has a BA in Communications Education. She has spent her career in HR and finance. A motion was made by Goldie and seconded by Kristi to forward Christine's application to the Board of Supervisors for approval. Motion unanimously passed by the committee members.
13. The meeting was adjourned at 12:18pm
14. The next IHSS Advisory Committee meeting will be held via Zoom on February 14, 2023.

Submitted by: Terri Petersen, Butte County IHSS Advisory Committee Facilitator