

## Butte County In-Home Supportive Services (IHSS)

### Advisory Committee Minutes

February 14, 2023

10:00 am – 12:00 pm

Condor Room, 765 East Avenue

Chico, California

#### 1. Call to Order – Sarah May – Chair

The meeting was called to order by Sarah May at 10:12 am. Committee members attending the meeting were Sarah May, Mark Gordon, Kristi Sherer, Kara Hall, and Talmadge “Goldie” House. Delcie Mills and Terri Petersen, Facilitator were also present. Introductions were made.

#### 2. Establishment of a quorum – Mark Gordon, Vice-Chair

Mark declared a quorum was present and that the committee could conduct business.

#### 3. Mark Gordon reviewed and discussed the new legislation effective January 1, 2023, Assembly Bill 2449 (AB 2449) that allows legislative body of a local agency to use teleconferencing without complying with the traditional Brown Act teleconferencing rules or the modified Assembly Bill 361.3 (AB 361.3) rules in certain circumstances. AB 2449 are the current rules the committee must follow these requirements:

- At least a quorum of the board must participate in the meeting from a single physical location that is identified on the notice and agenda, is open to the public, and is located within the jurisdiction. This is different from the traditional teleconference rules where a quorum of the board must be within the jurisdiction but not necessarily all at one physical location.
- The agenda must provide an option for members of the public to participate in the meeting remotely by phone and internet, e.g. a dial-in number and link, in addition to public participation at the physical location. It is permissible for third-party websites or internet platform providers to require the public to register/log-in. The public must be able to comment in real-time, and the board cannot require submission of comments in advance.
- The board member using AB 2449 must notify the agency at the earliest opportunity possible, even at the start of the meeting. A separate request and disclosure is required for each meeting. The disclosure must include a general description of the need to participate remotely, provided that they need not disclose any medical diagnosis or disability, or personal medical information. At the meeting before any action is taken, the board member must publicly disclose whether any adults are present in the room with the board member, and the general nature of the person's relationship.
- The board member must participate remotely by audio and video.

- A board member may only participate remotely based on "just cause" for two meetings per calendar year.
  - In addition, a board member may not participate remotely under AB 2449 for more than three consecutive months, or for 20 percent of the regular meetings within a calendar year. If the governing body meets 10 or fewer times per year, each board member may only use AB 2449 twice per year.
  - If the broadcast of the meeting or the public's ability to comment via call-in or internet-based options is disrupted, the board cannot take further action until restored. Any actions taken during disruption may be challenged.
  - <https://www.procopio.com/brown-act-changes-starting-january-1-2023/>
4. Minutes for the meeting of December 8, 2022, were unanimously approved.
  5. Sarah May reported on the status of Christine Bonilla's application to the committee. Christine is expected to be approved and appointed to the IHSS Advisory Committee by the Board of Supervisors today, 2/14/23.
  6. Mark Gordon introduced Delcie Mills, who was present at the meeting. Delcie introduced herself provided a brief introduction about herself, her family, and her agency, AMJaMB, to the committee. The committee unanimously voted to support her interest in joining the committee and her application will be forwarded to the Board of Supervisors. Sarah and Mark will provide support letter to Kristi, reflecting the action and support of the committee towards Delcie Mill's interest in being appointed to the IHSS Advisory Committee.
  7. The committee reviewed the proposed flyer for recruitment of IHSS recipients for the Advisory Committee. The committee has four (4) vacant recipient seats available. The flyer was approved with minor suggestions.
  8. Mark Gordon provided updates on the CICA. CICA has decided to forgo seeking a return to the previous allocation of 56K funding per IHSS committee. They will examine which committees in the state need additional funding for travel, training, etc.
  9. Kristi Sherer, DESS Program Manager, provided program updates. The current number of IHSS recipients in Butte County is just under 4,000. Applications are up, as are inter-county transfers. Work continues on the provider authorization website. A sample website went up last week and is now useable by phone. The state is talking about allowing flexibility for social workers to return to visiting clients in their homes. There is a move going through the state senate to allows minors who are eligible for IHSS services to choose their provider rather than needing to use a parent provider. Staffing challenges continue at the DESS. Two new IHSS social workers have been hired and more are needed. The number and quality of applicants are up.

10. Kara Hall, Public Authority, Referral, and Intake Supervisor provided an update on (California Association of Public Authorities) CAPA. CAPA is working on developing a “universal registry system” website. Currently there are 380 providers on the registry and 70 providers are actively looking for work. IHSS is looking for creative ideas for provider outreach and are considering a booth at the Oroville farmer’s market. There was a discussion about the benefits and challenges of the Electronic Visit Verification (EVV) system. Kara also reported on the recent Department of Social Services EVV training to Butte County providers. She shared that it was well attended, and the training included a demonstration on the EVV application.

11. There was no public input, and no one attended this meeting by Zoom.

12. The committee expressed appreciation and gratitude towards Kristi Sherer, Kara Hall, and Joel Batts, for the support they provide to the IHSS Advisory Committee and members. The committee directed Mark and Sarah to write a letter to Tiffany Rowe, DESS Assistance Director, to formally recognize their outstanding work and support.

13. Sarah May adjourned the meeting at 12:22 pm.

The next IHSS Advisory Committee meeting will be held May 9, 2023 from 10:00 am to noon, in person, at the Butte County Department of Employment and Social Service Chico Office, 765 East Avenue Chico, California.

Submitted by Terri Petersen, Facilitator, Butte County IHSS Advisory Committee